

SCTA Meeting Minutes  
Bayside Room, Lakehouse  
Wednesday, October 6, 2021

Board Attendees: Chris Scott, President  
Tom Bastian, Treasurer  
Sheryl Tschetter, Secretary  
John Black, Director  
Mitzi Hawley, Director  
Bruce McConnell, Past President

Board Absences: Cindy Good, Vice President  
Dudley Kay, Director  
Debra Campbell, Director

Guests: Gavin Cox  
Approximately 40 attendees, 37 members and 3 guests (sign in sheet attached.)

**Call to Order: Chris Scott**

Chris Scott called the meeting to order at 6:00pm. He confirmed a quorum was present and that September meeting minutes had been posted as required. September meeting minutes were approved.

**Treasurer's Report: Tom Bastian**

Tom Bastian reviewed the Treasurer's Report which had been distributed to the membership earlier via email. The report is Addendum A at the end of these minutes.

**Old Business**

**Lottery Courts: Chris Scott**

Chris Scott explained that the "irregularities" mentioned in the Eblast regarding the cancellation of the Lottery courts vote, were the fault of the Board, not the opposition. He took responsibility for this misunderstanding. In addition, he shared that the voting process was secure. The process for voters included

- Receiving ballot;
- Returning ballot. All ballots were encrypted;
- A returned ballot resulted in voter's name being removed from list of voters;
- No one could see how anyone voted;
- If someone did not vote, that could be seen; and
- Cumulative number of yes/no votes could be seen.

Chris acknowledged errors were made and the "buck" stops with Chris. The vote was stopped, and the issue tabled. Also, he did share that some good came out of the process including good ideas shared by a member and the CA giving SCTA use of two of the north side courts.

**Online Voting: Chris Scott**

Future voting will most likely take place electronically, especially the two upcoming votes on the 2022 Budget and Board election. New steps have been implemented to ensure that no one can interfere with the voting process. These include

- Quiet time: Once the voting has started, no board members can view anything;
- Administrators have been appointed to continue building trust in this process. For these two upcoming elections, Debbie Ward and Rich White have been appointed to work with Michael Sacks, process administrator. These three will meet, so Debbie and Rich can understand the process, and then, confirm the vote tallies. Once Debbie and Rich are assured that vote is legitimate, they will share the results with Chris Scott for announcement at the November 8 general membership meeting.
- The software being used detects fraud. The only incidents of potential fraud have been when votes by two individuals use the same email. These can be resolved by the auditors and administrator using the membership list.

**Pro Event: Chris Scott**

Chris shared that the Pro Event scheduled at Sun City for October 1, was cancelled by Lifestyles due to its policy for not allowing outsiders into the community. The event was moved to Rose Hill. SCTA will go back next year to try to host this event again.

**SCTA Website Update: Michael Sacks**

Michael reported that on September 2, we updated the web server for \$260/3 years. The feedback so far is that the website is much more responsive.

**WTO Update: Anne Clemmitt**

Anne provided an update on the success of WTO's Carnival Extravaganza which was well received. Participants numbered around 120 and the net earnings for charities was \$4656. These charities include Public Tennis, Pledge to Pink, and scholarships. Anne thanked Debbie Kniewel for stepping up and playing when needed. Well done!

The next WTO Event is Pledge to Pink Day scheduled for October 27. Everyone is asked to wear something pink that day and WTO will be accepting donations from 9 am to 5:00 pm.

**New Business****2022 Budget Proposal: Tom Bastian**

Tom provided an overview for the 2022 Budget Proposal—see Addendum B. He discussed the inclusion of two shade structures on the south side but excluding the water and ice on the north side. An electronic vote will be going out within the next two weeks for approval of this budget. Once again, Debbie Ward and Rich White will work with Michael Sacks.

**Club Championship: Gavin Cox**

Gavin shared that the Club Championship is scheduled for November 15 - November 21. This is doubles only. It will be scheduled in the afternoons and each participant will play three (3)

matches. The cost is \$20 for first submission and \$6 for second. Ties will be determined by 1) common opponents, 2) sets lost, and 3) games lost. Mark this on your calendar!

### **Court Maintenance: Gavin Cox**

It was shared that our courts are the best in the area and that is because of Gavin and his crew. Gavin shared that on courts 3, 4, 5, and 6, his crew had pulled up the lines and re-established them to counteract the raising of the lines by all the wet weather.

### **Nominating Committee: Debbie Ward**

Debbie shared that all nominees have been forwarded to Chris Scott.

### **Guest Fees: Chris Scott**

Chris reported that Health and Wellness requires a guest fee for anyone using a court, at any time, who is not a resident. The cost is \$10 per person with a maximum of \$20. The Board will amend the Policies and Procedures Manual accordingly. Gavin Cox shared that at 4pm when the staff at the LOGO Building leaves for the day, any remaining “guests” listed for play will be charged the guest fee. The fee will be charged to the player listed in the #1 position for the court; it will be charged to her/his CAM card.

### **SCTA Dues Distribution: Chris Scott**

Chris reported he spoke with Brad Phillips, Kayla O’Quinn Holmes, Anna Marie Tabernik, and two other SCHCA board members regarding the distribution of \$26,000. He informed the attendees that the \$26,000 supports staffing of LOGO building from 7 – 4pm, Monday through Friday, and 7 – noon on Saturday and Sunday. Brad Phillips has agreed to meet with anyone opposed to the \$26,000 distribution. Discontinuing these monies would result in LOGO building being open only 4 hours/day during the week and no weekend coverage. This distribution benefits all tennis players.

### **Membership Update: John Black**

John shared that as of October 6, SCTA has 129 members signed up for 2022. 87 of these 129, or 67%, have opted for automatic renewal. John has proposed that a section regarding membership(s) and automatic renewal be included in the Policies & Procedures Manual. There is nothing in the P & P now. The Board will look at this further.

### **Tennis Ambassadors Update: Sheryl Tschetter for Debra Campbell**

Sheryl Tschetter introduced Linda Borovich, our new 2.5 women’s tennis ambassador. Welcome and thanks, Linda! She updated the membership on Debra Campbell’s recommendations for future Club Fair events. These include

- ✓ Ambassadors being present to meet and guide new members;
- ✓ Providing an information sheet about our programs that help players who are returning to tennis or starting out; and
- ✓ Providing a card or other handout regarding our SCTA website.

Mitzi Hawley shared a brochure from Synchronettes that could be modified and used for SCTA.

**Membership Directory: Chris Scott**

Chris led a discussion about whether we should re-institute the printed membership directory. He reminded everyone that a printed membership directory is labor-intensive and costs \$900. Discussion will be ongoing.

Meeting was adjourned at 7:02pm.

## ADDENDUM A

| <b>SCTA Treasurer's Report</b>    |                             |  |
|-----------------------------------|-----------------------------|--|
| <b>1/1/2021 through 9/30/2021</b> |                             |  |
|                                   |                             |  |
|                                   | <b><u>Cash Inflows</u></b>  |  |
| 2021 Memberships                  | \$ 36,050                   |  |
| Advertising                       | \$ 8,985                    | Mix & Match                                  |
| Event Registrations               | \$ 5,331                    | Mix & Match, Club Championship, WTO Carnival |
| Other Inc                         | \$ 5,759                    | Mix and Match, Match Point, WTO Carnival     |
| <b>TOTAL INFLOWS</b>              | <b>\$ 56,125</b>            |  |
|                                   |                             |  |
|                                   | <b><u>Cash Outflows</u></b> |  |
| Awards                            | \$ 994                      | Tournaments                                  |
| Capital Expenditure               | \$ 10,136                   | New Shade Coverings and Bleachers            |
| Court Scheduling                  | \$ 19,500                   | Paid through Q3, Paid to SCHCA               |
| Decorations                       | \$ 197                      | Mix and Match                                |
| Donations 2021                    | \$ 1,115                    | WTO  |
| Food                              | \$ 5,425                    | Mix and Match                                |
| Hats..Visors                      | \$ 1,895                    | Mix and Match                                |
| Information Technology            | \$ 340                      |  |
| Maintenance Supplies              | \$ 2,352                    |  |
| Misc. Expenses                    | \$ 118                      |  |
| Printing                          | \$ 589                      | Mix and Match                                |
| Rent                              | \$ 537                      | Mix and Match & WTO                          |
| Scholarships                      | \$ 996                      | WTO  |
| Shirts                            | \$ 2,561                    | Mix and Match                                |
| Supplies                          | \$ 1,508                    | Mix and Match                                |
| Wine & Cheese Event               | \$ 108                      | WTO  |
| <b>TOTAL OUTFLOWS</b>             | <b>\$ 48,368</b>            |  |

**ADDENDUM B**

The SCTA Proposed 2022 Budget ensures that we can continue to offer our current tennis programs, invest in our tennis facility, and maintain the extended hours of operation at the Logo Building. The SCTA board is unanimous in asking for your approval. Below is a copy of the e proposed budget for review.

| SCTA 2022 Budget DRAFT  |                   |                  |   |
|---|-------------------|------------------|---|
| Items   | 2022              |                  | Notes   |
| <b>Beginning Cash Balance</b>   |                   | <b>\$ 25,000</b> | Does not include WTO                                    |
| Membership Dues   | \$37,500          |                  | 750 Members (Current at 748)                            |
| Event Registrations, etc  | \$16,000          |                  | Events to be decided                                    |
| <b>Total Revenues</b>   | <b>\$53,500</b>   |                  |   |
| Court Scheduling  | (\$26,000)        |                  | Same rate as 2021                                       |
| Tennis Facility Enhancements  | (\$15,515)        |                  | Two New Pergola's /Shade South Side total \$15,515      |
| Event Costs   | (\$16,000)        |                  | SCTA Events are to breakeven.                           |
| Maintenance Items   | (\$2,500)         |                  | Court Sweepers, miscellaneous suuplies and repairs.     |
| IT & Office Costs   | (\$2,500)         |                  | IT Licenses, web security, office supplies              |
| Exhibitions   | (\$1,500)         |                  | Cost of exhibitions (grill rentals, chair rentals, etc) |
| Events Cost Allowance   | (\$500)           |                  | Safety margin if events do not breakeven                |
| <b>Total Expenditures</b>   | <b>(\$64,515)</b> |                  |   |
| <b>Net Cash Flow</b>  | <b>(\$11,015)</b> |                  |   |
| <b>Ending Cash Balance</b>  |                   | <b>\$13,985</b>  | Stay at \$10,000 or above                               |
| <b>Assumptions</b>  |                   |                  |   |
| Prepared on a cash basis  |                   |                  |   |
| SCTA Events are to be at breakeven level  |                   |                  |   |
| Cash on hand to stay at a minimum \$10,000  |                   |                  |   |
| Amounts budgeted are not always spent   |                   |                  |   |
| The Womens Tennis Organization (WTO) has separate budget, not included in the above |                   |                  |   |